

## **Rules of the Program**

- You must be registered with Go Rideshare program.
- This service may not be used for personal errands or non-emergencies.
- You must have carpooled to work on the day of the emergency.
- Your ride must originate from your business location.
- You must be employed full-time or permanent part-time.
- You get to work sharing a ride at least twice a week.
- You may use this service no more than three times per calendar year and no more than twice a month.

## **How to get an Emergency Ride Home**

### **If your commute distance is LESS than 10 miles one-way:**

Go Rideshare will reimburse the cost of a taxi ride up to \$25.00

Call a local taxi company to arrange a ride home.

Ask the taxi operator about payment: Many taxis will take a personal check, others take credit cards, and some only take cash. Be sure to save a receipt!

For reimbursement up to \$25, mail your receipt and your contact information to:

Southwest Michigan Planning Commission  
%Go Rideshare  
185 East Main Street  
Suite 701  
Benton Harbor, Michigan 49022

### **If your commute distance is GREATER than 10 miles one-way:**

Go Rideshare will reimburse the cost of transportation up to \$35.00 for a rental car. You are responsible for any liabilities, gas, insurance, etc. Be sure to get a receipt! For reimbursement mail receipt and contact information to:

Southwest Michigan Planning Commission  
%Go Rideshare  
185 East Main Street  
Suite 701  
Benton Harbor, Michigan 49022